

**MINUTES OF MEETING
BEACON TRADEPORT
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Beacon Tradeport Community Development District was held on February 22, 2018 10:00 a.m. at the Dolphin Mall Management Office, 11401 NW 12th Street, Miami, Florida.

Present and constituting a quorum were:

Pete Marrero	Chairman
Phil Procacci	Vice Chairman
Brett Houston	Assistant Secretary
Al Lara	Assistant Secretary

Also present were:

Luis Hernandez	District Manager
Michael Pawelczyk	District Counsel
Juan Alvarez	District Engineer
Anna Ramirez	Alvarez Engineers
Juan Calderon	Caltran Engineering Group

FIRST ORDER OF BUSINESS Roll Call and Pledge of Allegiance

Mr. Hernandez called the meeting to order and called the roll, and indicated he would be bringing an American flag to the next meeting so they could recite the pledge of allegiance.

SECOND ORDER OF BUSINESS Supervisors Requests and Audience Comments

Mr. Hernandez: Moving on to Supervisors Requests and Audience Comments, do any of the Supervisors have any requests? Not hearing any comments, as part of the audience comments, it is my understanding that representatives from the City of Sweetwater were planning on attending, but unfortunately other business did not allow them to come and for that reason, we don't have anyone from the City of Sweetwater here with us today.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
September 7, 2017 Meeting**

Mr. Hernandez: Moving forward, Approval of the Minutes of the September 7, 2017 Meeting. A copy of the minutes were provided in your agenda books. At this point, the Board can provide any comments, amendments, additions, or deletions that you may have in regards to those minutes.

On MOTION by Mr. Houston seconded by Mr. Marrero with all in favor the Minutes of the September 7, 2017 Meeting were approved as-presented.

FOURTH ORDER OF BUSINESS

Ratification of Resolution #2018-01 Amending the Fiscal Year 2017 General Fund Budget

Mr. Hernandez: Moving forward, next we have Resolution #2018-01, which amends the general fund budget for fiscal year 2017. As you have seen in the past, all that it does is adjusts the different line items to the actual expenditures. By making this correction that typically is undertaken by the end of the fiscal year and approving this resolution, the Board is just approving the transfer of funds from one account that was kind of a savings account, and those funds were used for work that was being done for the landscaping and irrigation pump and the paving of the outer ring road. With that being said, unless anyone has any questions in regards to the matter that is being presented, a motion to approve Resolution #2018-01 would be in order.

On MOTION by Mr. Houston seconded by Mr. Procacci with all in favor Resolution #2018-01 Amending the Fiscal Year 2017 General Fund Budget was ratified.

FIFTH ORDER OF BUSINESS

Consideration of Engagement Letter with Carr, Riggs, & Ingram to perform the Audit for Fiscal Year Ending September 30, 2017

Mr. Hernandez: Moving forward, the next item that we have is the engagement letter from Carr, Riggs, & Ingram. They are the audit firm for the District and at this point

we have received the letter of engagement to perform the audit for the District for fiscal year ending September 30, 2017. This is the firm the Board has previously approved as the Audit Selection Committee. I have reviewed it and the price they are presenting is consistent with what was authorized. At the same time, I have confirmed with staff to ensure that the services they provided the prior year were satisfactory and based on all of those factors, the recommendation from staff is for the Board to move forward and authorize the engagement letter.

On MOTION by Mr. Houston seconded by Mr. Marrero with all in favor the engagement letter with Carr, Riggs, & Ingram to perform the Audit for Fiscal Year Ending September 30, 2017 was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Hernandez: Staff Reports. Mr. Pawelczyk?

Mr. Pawelczyk: I don't have anything to report. It is more of the engineers' show today rather than the attorney's, unless anyone has any questions for me.

Mr. Hernandez: That is an excellent report.

B. Engineer

1) Discussion on Drainage Maintenance

Mr. Hernandez: Mr. Alvarez?

Mr. Alvarez: First we can talk about the drainage maintenance. I think you have information in the agenda books.

Mr. Hernandez: Yes. It will be tab B of Section VI.

Mr. Alvarez: I included two quotes we received for maintaining the second phase of the four year plan we discussed about cleaning all of the drainage structures and pipes in the District. This would be the second phase. We completed the first phase in front of the Dolphin Mall. The reason why we concentrated on this area is because Ed Prelaz, the manager of the industrial park, reported some flooding issues in this area. We invited three vendors to give us prices. Two of them returned proposals. One is Proline Vector,

who is the same company that did the mall. The other is Shenandoah. Shenandoah has a better price at \$61,670.00 versus \$73,812.25 for Proline Vactor. This includes vacuuming, cleaning the pipes, and video of the pipes themselves. I think we know the reason for the flooding and that is because there is a connection missing between the drainage of the roads connecting them with the conveyance swale, which is on the east and south sides of IKEA. The videoing will tell us all of that for sure.

Mr. Houston: Is it a broken pipe or the retention?

Mr. Alvarez: No. I think during the construction of IKEA that final connection was not ever made. I think that is the problem, but besides, we need to clean the pipes anyways. So what I would suggest is to enter into a contract with Shenandoah. I can work with them and District Counsel to put together an agreement.

Mr. Pawelczyk: Yes. We have a form agreement we have used a number of times that we would just have to make a couple quick changes and send it off.

Mr. Alvarez: Yes. Proline Vactor did a nice job before, but Shenandoah is just as good. We have had good experiences with them, as well.

Mr. Houston: So we will save \$12,000. Good. Do you need an approval?

Mr. Hernandez: Yes. What would be appropriate based on the recommendation from the District's engineer, would be to authorize the District to enter into an agreement with Shenandoah for the cleanup of the described work that needs to be done in the drainage system in the District property in the amount of \$61,670. By making that motion, you are authorizing the District's staff to prepare the agreement and at the same time, you are authorizing appropriate officials to execute the document.

On MOTION by Mr. Procacci seconded by Mr. Marrero with all in favor the Board approved entering into an agreement with Shenandoah for cleaning the District's drainage system in the amount of \$61,670.

Mr. Alvarez: Before we move on we can talk about the project of 110th Avenue, 17th Street, 14th Street. We have a complete set of drawings. We already have the permits from DERM for the stormwater management system, the drainage system, and we also

have permits from DERM pollution. We don't have permits or comments yet from public works. David Hays is the reviewer. We have been calling him repeatedly, but he hasn't responded with any comments, only to tell us to wait one more week several times.

Mr. Calderon: I had conversations with Myra earlier this week. She is the traffic person and David Hays is the highway person. Myra's response is you need to wait until tomorrow to obtain comments from her. She said she has upper management on her about this and they know she needs to treat us well. As a result, she asked us to give her this week to cover responses regarding the traffic part. What we need to do as soon as we obtain those traffic section comments, we need to go after David Hays and push him hard. He is not going to comment to you regarding the roadway because that is not his section. He may comment to you on the signage and lanes and stacking lengths if he foresees something on that topic. We tried to address that through the traffic section and I expect that to not become a major issue. The cross-section in my opinion is secure and is going to be one lane with a bicycle lane and a raised median. The reason I say that with more certainty is because after the second review of the methodology and everything has gone back and forth, the number of TRIPS went down so we had a more favorable scenario for the cross-section. At the beginning, we were more borderline with the level of service but now our level of service is more secure so the concurrency would be there. Obviously that level of service is based on the size of your developments, the site plans you sent me, and the site plans that were used to support the traffic report. If by any chance any of those plans change or anything I hope it will be to a lesser scenario, but not to increase. So that is in general terms what I have to tell you today. If by Monday I don't receive the comments, you are more than welcome to make that call.

Mr. Houston: Obviously we have to be careful. We all know what happens if we do it at the wrong time. That just makes it worse.

Mr. Calderon: Correct. I will call you Monday afternoon. My opinion is by Monday if I don't have the comments, you are more than welcome to make the call.

Mr. Alvarez: We have a good relationship with them, but obviously there is a timeframe for everything and this traffic study has been there since September.

Mr. Houston: What comments are you expecting from David?

Mr. Calderon: He will comment if we need a stop sign in a specific location. For instance, one of the driveways.

Mr. Houston: So they will probably be minor.

Mr. Calderon: His comments will be more minor.

Mr. Alvarez: That is what we hope for. Before he has given us very disruptive comments at the very end of the other project. The only thing I am concerned about is if he comes up with something like make the four foot bicycle lanes five feet. That would be a huge change for us. All of the drainage would change. It would be a big deal to address something like that. Four foot bicycle lanes are the minimum. Five feet are kind of ideal. That is the kind of comment that might come up.

Mr. Calderon: How much buffer is between the sidewalk and bicycle lane?

Mr. Alvarez: We decided to cover the utilities with sidewalk. It is around thirteen feet wide because of the type of environment. He agreed to the four feet in the beginning.

Mr. Calderon: I will help on that if you need me to. They are particular with bicycle lanes. Right now, they are even calling for seven foot bicycle lanes with lanes and a buffer so obviously this is for a scenario that I hope we don't fall into. I don't foresee that we will because the county is not into that, but they may end up saying five feet lanes.

Mr. Alvarez: This is the thing. They have let so much time pass that bicycle lanes have evolved into something else. The four foot bicycle path has been presented to them and public works on several instances.

Mr. Calderon: Maybe at the crossing level they may end up asking for more green.

Mr. Alvarez: That wouldn't disrupt anything though.

Mr. Procacci: What do you do, paint that or make green concrete?

Mr. Alvarez: It is green thermoplastic.

Mr. Houston: So that is from David. And then from Myra?

Mr. Calderon: I will call them to see if they have reviewed the plans and if they have made any comments. I don't know if he is waiting for Myra to make hers first. I am going to call and see where he stands on this. This needs to move forward.

Mr. Alvarez: As soon as we have received the comments, we will get a seal of approval from the traffic section, which allows us to go for permits. And then at that point, we have WASA going at the same time and we will need a seal of approval from public works and then I can go to the city.

Mr. Calderon: The most important element that I want to get approved from traffic is the four ways of control. I want to have that under wraps because not so much Myra but Claudia when she sees these types of projects she goes a little cuckoo and will tell us she wants a roundabout there. As part of the report we justified the all the way stop control in those two intersections with four way stop control. I am trying to maintain that nobody can change that. So that is in terms of 17th Street. Now that I am here and have the opportunity to see you, congratulations on the modifications on the entrance. I would have preferred the roundabouts and I hope they are still in your plans because I think they would work better so that is food for thought for the future. I wanted to say that there are still issues with parking in the mall. I noticed two Fridays ago that people are still parking on the swale on the south side of the perimeter road close to the lakes.

Mr. Houston: So the parking lot was full then?

Mr. Calderon: Actually no. They were just parked there.

Mr. Marrero: But are they parked there still after we put in the plants?

Mr. Calderon: I saw cars parked there. When did you put in the plants?

Mr. Marrero: A couple weeks ago. I don't think people have parked there since.

Mr. Calderon: It was in early January so maybe it was right before that.

Mr. Marrero: We put in everything per your plan. There are two areas open because of the tree and there were cars parking there, so we finally said okay, let's put in more trees there and some bushes so that people will not continue to park there. They were doing it all the time before that, though.

Mr. Calderon: The parking area was not full, they just got used to parking there.

Mr. Marrero: It is basically the old shortest distance between two points being a straight line. They want to get to the Cheesecake/Texas de Brazil area and that is the quickest way to get there.

Mr. Calderon: The other thing I wanted to bring to you today is that we have been very close to the east/west project from Miami-Dade County. Obviously you are stakeholders of that project and we definitely will be talking to you again about that, but there are a lot of plans and officials willing to work on that area for a line coming all the way from FIU to the park-and-ride.

Mr. Procacci: That is the plan for the UTMA between the city and the university's traffic system, right?

Mr. Calderon: Correct. So that is in a nutshell what I can tell you right now.

Mr. Procacci: We want very much to have all of that happen. Sorry to interrupt you, but Tom Gustafson wants to come here to the next meeting to kind of present what they are trying to do there with respect to the UTMA system and the busses and connections and how it is going to tie into the park-and-ride. Luis, he would like to come here and make a presentation.

Mr. Hernandez: Ask him to send me whatever he wants to do so I can add him as a line item and include anything he wants to provide.

Mr. Procacci: I might just do it right from my office when he comes up there.

Mr. Hernandez: This is a public meeting so anyone can always attend. You don't need to be invited.

Mr. Procacci: Well that meeting will take a little long because if he has five minutes of something to say, it will take forty. We may need to bring in lunch that day. But there are a lot of good things that should be happening and with what has happened with the university. If we can connect to that, too, and have more people come over here that is even better. There are a lot of good things that can be added so I will get that set up and make sure that is taken care of.

Mr. Calderon: I think that covers everything I have from my report.

Mr. Hernandez: Okay. Done with Juan Calderon. Back to Juan Alvarez. Anything else you want to discuss?

Mr. Alvarez: Unless there are any other questions, we will move on.

Mr. Houston: WASA. Can you give a quick update?

Mr. Alvarez: Yes. We submitted the plans to WASA. Well first of all, WASA requested an agreement between the city and them through the CDD and that agreement was signed by the mayor of the city and we submitted it. The CDD also signed it and that agreement is ready and recorded in the public records and that opened up the possibility for us to submit plans to WASA for review. We did and we got the first set of comments. Mainly they were in the format of what the plans are and we are resubmitting those to them. It is a simple project so I don't think it should take them a lot of time to review. It is basically just replacing the existing water mains on 105th Avenue and possible connections to Mr. Procacci's project. So that is in their hands. I think that will happen by the time we resolve all of these other things going on. That is going to be one of the first things the contractor will do is the water main.

Mr. Houston: I would like to bring up an issue. We basically have 100% of the construction documents for the road, right, Juan?

Mr. Alvarez: We do and there are probably legal probabilities as we get the comments from the county.

Mr. Houston: I don't even want to think about the bid process. That obviously has its own timeframe and we need to get ahead of it and not wait for all of this. I have a project going up right now that relies on the water main so my timing is very tight. That's not why I am bringing it up, but for the Board I would like to propose that we start the bid process. I don't know how it starts, but if there are changes later on, we can always amend the contract or the bid, right? How does that work?

Mr. Alvarez: The way it works, the whole process takes about eight weeks. We prepare an invitation to bid, which gets published. We send that to the District Manager, he publishes it in the newspaper one time. If there are any contractors we want to make aware of the bids, we let them know. They pick up the bids, we give them thirty days to come up with the bids, and they submit the bids to my office. We review them, and then we bring the results to the next meeting where the contract may be awarded.

Mr. Procacci: I think it is a good idea. I agree with Brett. By that time you are going to know if there are changes and if there are any changes, you can address those

changes and they can make an amendment to their bid. Because then you would already have had the advertisements done and it is not unusual to have a change in some of the design during the process.

Mr. Houston: I think it is time. Because otherwise we are sitting here waiting.

Mr. Procacci: Do we need a motion for that?

Mr. Hernandez: No. It is just an administrative direction. By discussing and explaining, Juan, Mike, and I can work on getting that done. It typically takes around two months with all of that.

Mr. Houston: Then we should really do it as soon as possible.

Mr. Alvarez: I will send the bid information to you.

Mr. Hernandez: Perfect. Everything that is being said is not only normal, but usually with these types of items and projects, any company that is going to be bidding is doing so based on the information that we know as of today so everybody is going to be bidding based on the same information. That is fine.

2) Discussion of Potential for AT&T Installation of Antenna on CDD Property

Mr. Alvarez: The next items are a couple of housekeeping items. Illegal benches with illegal advertisements and AT&T were trying to install an antenna where they shouldn't have. Anna has been dealing with those issues.

Ms. Ramirez: Those benches, Miami-Dade County doesn't own them. We spoke with the advertising company that works for the county. The City of Sweetwater doesn't know anything about them either, so we called the number and it goes to voicemail. So it looks like a private person put them there without permission. We asked if they can be stored until someone complains or something.

Mr. Hernandez: Let me further continue with that item. Based on that it was found that it was not installed by the District and none of the other governmental entities that we reached out to even knew about it and we could not find who the rightful owner of those benches are, the administrative action that I have already taken is for those benches to be removed. They are being held by the mall right now. The intent and what I am asking for the Board to agree with is that we will hold them for thirty days. If anyone

who put them in believes they have the right and wants to come for those benches, we will give them back. After thirty days, we will dispose of them if no one has questioned that. Mike, do I need to have any further action taken?

Mr. Pawelczyk: No. I don't think so. I think your only obligation is to notify the owner if you know who the owner is.

Mr. Hernandez: We have tried and the fact that we removed them, we didn't want to dispose of them right away.

Mr. Pawelczyk: Have you left voicemail to contact you?

Ms. Ramirez: Yes.

Mr. Pawelczyk: And no one has contacted you?

Mr. Alvarez: No. The name of the company is not even with the state.

Mr. Pawelczyk: So you have no further information than that phone number?

Mr. Alvarez: No.

Mr. Hernandez: So if the thirty days expires, if no one has come to request those benches, the Board will dispose of them. The District will be incurring a cost through the mall by storing those benches and removing them so once we are paid, the administrative cost will be given back to them. Back to you, Anna.

Ms. Ramirez: Regarding AT&T, they thought they weren't working in the county right-of-way. For some reason they didn't see the public records. They recognized that the owner is Beacon Tradeport. We sent a lot of e-mails, phone calls, and the documents show that the CDD owns the property, and they said they were going to restore everything back to normal. I have an e-mail confirming that that has been completed.

Mr. Hernandez: There were some damages, so if you don't mind checking with Phil's office on the university side in the irrigation system. It was e-mail that came from Ed, which you were copied on. If you don't mind after the meeting, can you assist them? There were some damages done to the irrigation system in the Keiser University area as part of this work. They have pictures of the vehicles and some of the work that was being done. The e-mail came yesterday. The part I knew was that we were going to be trying to contact the vendor, Mastec.

Ms. Ramirez: Okay. I will do that.

Mr. Marrero: Do we know what it is they were trying to do there? If they are trying to enhance the signal, that is a good thing, but they need to do it properly.

Mr. Hernandez: I think you are bringing up an excellent point that I want the record to reflect. We are not going after AT&T. We have nothing against them. The problem is how the process has been handled. If any entity, whether it is AT&T, Verizon, Comcast, whomever, wants to do anything, they need to provide the District with the information so we can pass it on to the Board, and then you will be able to determine whether it provides benefit for the members of this industrial commercial park or not. We are not taking sides or making a decision. It is only that they hadn't approached us. They could at the time when we approached them say to us, can we do this. They did not do that. All that they did was say oh, no, our mistake, we will fix it.

Mr. Alvarez: And I think they understand that they could approach the CDD for a permit, but they had an alternative way of installing whatever they were doing, so they did not ask for permission. We will make sure that they know that they can come to the CDD and ask for that.

Mr. Hernandez: We are not trying to stop any benefit for the public. That is the part I want to make clear so no one has the wrong impression. Back to Anna and Juan.

Mr. Alvarez: I think that is all we have.

Mr. Hernandez: So unless the Board has any other questions for Juan, Anna, or Juan, I will be moving forward.

C. Manager

1) Update on Mosquito Control Inspection

Mr. Hernandez: Under Manager, I like to keep the Board posted so there are no surprises. As the Board probably remembers back in October, you authorized to enter into an agreement to have a mosquito control company come every month to spray for the mosquitos. As we explained at that time, the cycle of mosquitos is approximately twenty-one days, so when you have a lot of mosquitos, the ideal is to fumigate every twenty to twenty-one days to eliminate the cycle completely. Although based on price,

what the District has done is we entered into an agreement to do it twelve times a year. Since the months of December and January were colder, the effect and life of the mosquitos is also affected. Typically what they normally do is go to forests or buildings to kind of hibernate until the weather gets warmer. For that reason, what I have asked is to stop services in December and January to save those two services to be performed in May, June, or July, which are the hotter period and when the mosquitos are around the most. Although, since I don't have any expertise in that area, to confirm the effects of the actions being taken, I took advantage that Miami-Dade County has a mosquito control department, so I called them for services. They don't come just to spray, they come first to check if there are any mosquitos. The response we received from the technician at Miami-Dade County confirming that after inspecting it, there does not seem to be a problem with the mosquitos at either of those times. So by taking those steps, part of what I am trying to do is ensure that in those months, when the level of mosquitos is higher, we will be able to handle it with the same budget that we have with more frequent services. So that is the reason for the first item.

2) Explanation of the Process with FEMA

Mr. Hernandez: The second item I have, I want to inform the Board since many of you don't know the details of what has been done, after the hurricane, both entities, the commercial and industrial side, undertook the responsibilities to clean up everything from the hurricane. As it has been explained in prior meetings, the District has the ability to be able to go to FEMA and request to be reimbursed for the cost of any services that have been given in the District's property. So what we have done is obtained from both the industrial and commercial sides, the amounts spent specifically for CDD property. The District not only has already filed with FEMA, we already presented everything to them since the deadline was February 6th, and we were successful in presenting all of the information to FEMA. At this point, FEMA is processing the information. Typically what that means is they are going to be taking all of the reports and will likely come onsite to take pictures to confirm and verify what is being said in the different invoices that were

presented was actually done, and everything is appropriate and after that process is done, they will let us know the amount of refunds the District will be receiving. With that being said, it is important for the Board and for the record to keep in mind is that the District has not spent any funds from the District's bank. All of those expenditures have come from the commercial side, being the Dolphin Mall, or from the industrial side, being the Property Owners Association. This means that any funds that are reimbursed back to the District will be given back to those entities based on the percentages assigned. So I just want everyone to have a clear understanding of what the process is and how it will be done. So at least the only part that I can report is that so far everything has been accepted by FEMA and we will continue with the process. Once again, it is an item that I don't have control over, but I will keep the Board posted. From my office, we have a lady, Juliana Duque, you have probably met her before, who is spending a lot of time making sure that FEMA receives all of the information that they need, and hopefully they will be reimbursing the District with a significant amount of funds spent for this cleanup.

3) Discussion on Holiday Decorations

Mr. Hernandez: The last item I have on my report is holiday decorations. The District has a holiday decoration program that is implemented every year. Last year, because of the hurricane, at least that was the excuse used by the vendor, the process started a little later than usual. It got to the point where it made me extremely uncomfortable on the personal side because one of the biggest events that the commercial side happens to have is the event for Thanksgiving, and it wasn't until the day of Thanksgiving that lighting was finalized. I was personally here the night before making sure that everything was being done, and it concerns me that a vendor would even act that way. For that reason, I think the system needs to be reviewed for this coming year. I don't know if we have the right vendor or not, number one, and number two, I think it needs to be modified. Currently the contract calls that we give them money upfront. I think that no funds should be released until the entire system is installed. So with that knowledge, what has been done in the past is someone from the Board has been

appointed to have those discussions with the vendor. Part of what I don't like is just a representative from the administrative side coming to the vendor. I would rather have someone from the Board and someone from the management company so that a clean process takes place. Pete, in the past it has been Madelyn who was appointed. I don't know if you want to continue that way or if you would like to appoint someone else?

Mr. Marrero: I would like our Board members involved with this. Phil or Brett, do either of you want to? Otherwise I would suggest Madelyn doing it again.

Mr. Houston: Who would be the alternative? You?

Mr. Marrero: When we get together to do whatever we are going to do with holiday décor, just having a representative from the Board. I think the last few times it has been Madelyn. If either of you have any questions or want to volunteer yourselves, absolutely. It is not a big deal.

Mr. Houston: Do you want to volunteer?

Mr. Procacci: No, but maybe somebody from the hotel can communicate with her.

Mr. Hernandez: If it is for the hotel, we don't have any problem to add it, because there will be no conflict. The part that is important though is that we already have a budget and at this point, basically there are two main points. The District already has a budget, so we could test the market to see what we can obtain with any other company that is available to provide services within that budget, and based on the understanding of that industry, see what modifications can be made to the contract. That would be step two so we can ensure that the holiday decorations are being put up at a timeframe that is acceptable for everything we are trying to do. I don't think it is fair for anyone to be rushing with holiday decorations. That should be an item that should be set up with no problems or concerns. Part of the issue last year was a lot excuses, and that is the part I don't like to play with. We have a budget, things need to be done, and it should be a simple and easy process. So based on those two items, the representative from the Board will be receiving all of that information and whomever is appointed will be proactively working towards getting prices that make sense for the Board to discuss and making sure that what is being prepared since it is holiday decorations, that there is a gray area that

someone needs to come and define. So if there is anyone from the hotel who would be able to help us, that would be more than appropriate. It does not change or require any specific direction from the Board for that matter. If the Board is okay to continue to have the representative be Madelyn, and Phil, if you have anyone from the hotel, feel free to share with him or her my contact information. The intent is to proactively get this set, so when the next holiday season comes, all of that is taken care of. So it is a work-in-progress. Not having anything else to present, unless the Board has any questions, I will move forward to the next item.

SEVENTH ORDER OF BUSINESS Financial Reports

- A. Approval of Check Register**
- B. Balance Sheet and Income Statement**

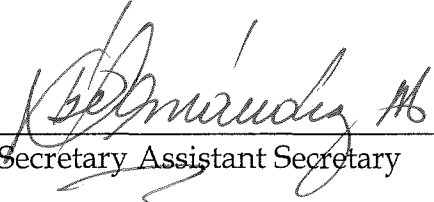
Mr. Hernandez: Next we have the Financial Reports. You will find those under Section VII. Tab A contains the check register, and tab B has the balance sheet and income statement. Unless anyone has any questions, a motion to approve them would be in order.

On MOTION by Mr. Houston seconded by Mr. Marrero with all in favor the check register and the balance sheet and income statement were approved.

EIGHTH ORDER OF BUSINESS Adjournment

Mr. Hernandez: Unless anyone has any other District business to discuss, a motion to adjourn the meeting would be in order.

On MOTION by Mr. Houston seconded by Mr. Marrero with all in favor the meeting was adjourned.


Secretary Assistant Secretary


Chairman/ Vice Chairman